



***Town Council Monthly Meeting
Town Hall Council Chambers
April 2, 2012***

DRAFT AGENDA

6:45 pm Work Session

1. Draft Agenda Review
2. General Council Discussions

7:00 pm Regular Called Council Meeting

1. Call to Order & Pledge of Allegiance
2. Public Comments on Agenda Items Only
3. Consent Agenda:

A. Minutes:

- a) February 21, 2012 Retreat Meeting Minutes
- b) March 5, 2012 Regular Meeting Minutes
- c) March 20, 2012 Work Session Minutes

B. Departmental Reports:

- a) Police
- b) Public Works
- c) Building Inspections
- d) Fire

Attach. 1

Attach. 2

Attach. 3

Attach. 4

C. Disposition of Directives

- a) Preliminary Assessment Notice appeared in Brunswick Beacon – 11/16/11
- b) Preliminary Assessment Notice and Resolution mailed to affected property owners – 11/16/11
- c) Preliminary Assessment Resolution Public Hearing held – 12/05/11
- d) BEMC informed to begin underground project – 12/9/11; Works Began – 03/14/12
- e) Crossover Walkway repairs began 11/16/11 – 1302 Completed 12/21/11; 6th St Completed 01/20/12; 4th St Completed 02/07/12; 5th St Completed 02/20/12, 7th St Completed 02/27/12; 9th St. completed 03/09/12
- f) Park RFP mailed to 3 finalist – 02/15/12; Interviews set for 04/17/12
- g) Gazebo Bathrooms ordered – 01/25/12, to be delivered 04/09/12
- h) Sewer System Open House Set By BCPU for 04/14/12 from 2 pm - 4 pm
- i) FS#2 Dedication - Started planning 02/28/12; Invitations mailed 03/08/12
- j) Ordinance 50.03 prepared for Municode – 01/24/12
- k) Request letter mailed to NC DOT concerning repaving of Main St. – 02/28/12; Received NC DOT acknowledgement letter – 03/05/12
- l) Implement island-wide parallel parking only & erect signs at the island entrance and both directions on North Shore Drive and Main St – Signs ordered 02/22/12
- m) Set up Meeting with NC DOT for Bridge Landscaping Plan approval and funding – Meeting set for 02/27/12 and held; DOT in process of defining project area for landscaping
- n) Planning Board ETJ Member Position Advertised in Brunswick Beacon – 01/25/12 and Interview setup for 6:15 pm on 02/06/12; Council interviewed 02/06/12, Council recommends Appointment of Sybil Kesterson for Planning Board to BC Commissioners - 02/13/12; Resolution mailed to BC Commissioners – 02/16/12; BC Commissioners appoints - 03-05-12
- o) Sick Leave Bank Policy given to staff for input – 03/08/12; staff input received – 03/22/12

- p) Beach Patrol ad in Beacon & website – 03/15/12
- q) Personnel Policy amendments completed – Waiting for Sick Bank Policy Decision
- r) Parking Engineer RFQ advertised in Beacon & website- 03/15/12
- s) Notice concerning donated boat to Grissettown VFD put in Beacon – 03/15/12
- t) Auditor Contract signed and mailed – 03/20/12
- u) Fire Chief Consulting Agreement signed – 03/15/12
- v) Landscaping RFP drafted and submitted to Council – 03/26/12
- w) Vacant Lot Letters mailed – 03/22/12
- x) Fire Department Interviews set for 04/11/12 – 03/23/12
- y) Fire Department Applicant rejection letters mailed – 03/22/12

D. Departmental Updates

4. Old Business

- | | |
|--|------------------|
| a. Consideration of Community Meeting Dates Selection | Attach. 5 |
| b. Consideration of Approval of Landscaping RFP | Attach. 6 |
| c. Consideration of Appointment of an Interim Fire Chief | Attach. 7 |
| d. Consideration of Adoption of the Sick Leave Bank Policy | Attach. 8 |
| e. Establishment of the Dental & Vision Policy Change Effective Date | Attach. 9 |

5. New Business

- | | |
|--|-------------------|
| a. Consideration of Calling for a Public Hearing on the Planning Board Recommendation for a Text Amendment for Ordinance 151.113 | Attach. 10 |
| b. Consideration of Approval for the Street Resurfacing RFP | Attach. 11 |
| c. Consideration of Approval of the Gazebo Restrooms RFP/Contract | Attach. 12 |
| d. Consideration of Adoption of Ordinance 130.09 Shading Devices & Holes | Attach. 13 |
| e. Consideration of Adoption of Ordinance 130.14 Dangerous Weapons | Attach. 14 |
| f. Consideration of Adoption of Ordinance 130.12 Concealed Weapons | Attach. 15 |
| g. Consideration of Sponsorship Request from Ocean Isle Museum Foundation, Inc. | Attach. 16 |
| h. Consideration of Adoption of a Mutual Aid Agreement for Building Inspection Services for the Town of Calabash | Attach. 17 |
| i. Consideration of Approval of Bird Island Preservation Society Request | Attach. 18 |
| j. Establishment of the Budget Workshop Date(s) | Attach. 19 |

6. Public Comments

7. Closed Session:

- Approval of the January 9, 2012 and March 20, 2012 Closed Session Minutes
- Consult with Town Attorney pursuant to NCGS 143-318.11 (a) (3)

8. Adjournment